



**FIJIAN HOLDINGS LIMITED (FHL)  
Board of Directors Nomination Form**

**Nominations close on 7th August 2020 at 5:00pm. Completed forms with all required documents can be dropped off with the Company Secretary at Level 7 Ra Marama, 91 Gordon Street or emailed to the Returning Officer on email [aisea.wainiqolo@feo.org.fj](mailto:aisea.wainiqolo@feo.org.fj) . Incomplete forms will not be accepted.**

I/We the undersigned, being a member of Fijian Holdings Limited hereby nominate

for election as a Director to the Board of FHL.

**SHAREHOLDER SIGNATURE:**

**A. In case of individual:**

..... Name of Proposer	<div style="border: 1px solid black; width: 280px; height: 35px; margin-left: auto;"></div> Signature
..... Name of Secunder	<div style="border: 1px solid black; width: 280px; height: 35px; margin-left: auto;"></div> Signature

**B. In case of non-individual shareholder:**

**Corporate Bodies/Companies**

The Common Seal (if any) of

.....  
was hereunto affixed in the Presence of the undersigned who certify they are proper officers authorized to attest the affixing of the Seal of the said Company:

..... Name of Director	<div style="border: 1px solid black; width: 280px; height: 30px; margin-left: auto;"></div> Signature
..... Name of Secretary	<div style="border: 1px solid black; width: 280px; height: 30px; margin-left: auto;"></div> Signature



**Groups/Trust/Mataqali etc.**

.....  
Name of Trustee (Proposer) [Signature Box]  
Signature

.....  
Name of Trustee (Seconder) [Signature Box]  
Signature

Signed this [ ] day of [ ] 2020

**Nominee consent**

I....., accept nomination for election to the Board of FHL and in doing so acknowledge my understanding of and willingness to accept the rights, obligations, powers and duties of a Director as outlined in the FHL Articles of Association and the Companies Act 2015.

I confirm that the followings will be delivered to FHL on or before August 7<sup>th</sup> August 2020 to assist with my assessment of fitness and propriety:

1. Personal Declaration form;
2. An updated, signed Curriculum Vitae(for competence purpose)
3. Brief Profile with Photo ID - max 250 words(sharing among shareholders upon nomination selection)
4. Tax Clearance Certificate;
5. Police Report;
6. Photo ID (Passport/Joint Card or Voter ID); and
7. 2 Independent Certificate of Good Character.

**Full Name:** .....

**Signature**.....

**Date:** .....

**TO BE FILLED BY THE NOMINEE**

**Assessment Criteria- “Personal Qualities”**

#	Description	Yes	No	Comments
1	Have you ever been the subject of any proceeding (s) of disciplinary, civil or criminal nature, or have been notified of any impending proceeding or of any investigations, which might lead to such proceeding(s)?			
2	Have you ever breached any provision made by or under any written law designed to protect members of the public against financial loss due to dishonesty, incompetence or misconduct?			
3	Have you ever breached any of the requirements and standards of a regulatory body, professional body, government or its agencies?			
4	Have you ever been, in any business in which you had a controlling interest or exercise significant influence, which had been investigated, disciplined, suspended or reprimanded by a regulatory or professional body, a court or tribunal, whether publically or privately?			
5	Have you ever been engaged in any business practices which were deceitful, unfair or otherwise improper (whether unlawful or not), or which otherwise reflect discredit on your professional conduct?			
6	Have you ever been dismissed, asked to resign or have resigned from employment or from a position of trust, fiduciary appointment or similar position because of questions about your honesty and integrity?			
7	Have you ever been associated, in ownership or management capacity, with a company, partnership or other business association that had been refused registration, authorization, membership or a license to conduct any trade, business or profession, or have had that registration, authorization, membership or license revoked, withdrawn or terminated?			
8	Have you ever been held a position of responsibility in the management of a business which had gone into receivership, insolvency, or involuntary liquidation while you were connected with that business?			
9	Have you ever been a director of, or directly concerned in management of, any corporation			

	which is being or had been wound up by a court or other authority competent to do so within or outside Fiji?			
10	Have you ever been a director of, or directly concerned in the management of any company, the license of which has been revoked?			
11	Whether, in the past, have you ever acted unfairly or dishonestly in your dealings with your customers, employer, auditor's and regulatory authority?			
12	Have you ever at any time shown a strong objection or lack of willingness to cooperate with regulatory authorities resulting in a failure or potential failure to comply with legal, regulatory and professional requirements and standards, including compliance with tax requirements and obligation?			
13	Have you ever contributed significantly to the failure of an organization or a business unit?			
14	Have you at any time shown strong objection or a lack of willingness to maintain effective internal control systems and risk management practices?			
15	Have you ever been involved in any business or any other relationship which could materially pose a conflict of interest or interfere with the exercise of your judgment when acting in the capacity of a key responsible person which would be disadvantageous to the company or the company's interests?			

#### Assessment Criteria- "Competence"

#	Description	Yes	No	Comments
1	Do you have an appropriate qualification, training, skills, practical experience and commitment to effectively fulfil the role and responsibilities of the position and in the case of directors, having regard to their commitments?			
2	Do you have satisfactory past performance or expertise in the nature of the business being conducted?			
3	Do you have accounting and financial management skills, including the ability to interpret financial statement?			
4	Do you have working knowledge of risk management practices?			

5	Do you have knowledge of Board responsibilities, including corporate governance?			
6	Do you have a basic investment knowledge and the ability to make informed decisions based on the advice of technical experts?			

**Assessment Criteria- “Financial integrity”**

#	Description	Yes	No	Comments
1	Have you ever been and will be able to fulfil your financial obligations, whether in Fiji or elsewhere, as and when they fall due?			
2	Have you ever been the subject of a judgment debt which is unsatisfied, either in whole or in part, whether in Fiji or elsewhere?			



**STATUTORY DECLARATION**

I, \_\_\_\_\_ of \_\_\_\_\_

**Solemnly and sincerely declared that** \_\_\_\_\_

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And I make this solemn declaration believing the same to be true and by virtue of the Statutory Declaration Ordinance, 1970.

Declared at \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_, 202\_\_.

before me and I certify that the declaration  
was read over in \_\_\_\_\_  
language to the declarant who appeared  
fully to understand the meaning thereof.



\_\_\_\_\_

\_\_\_\_\_  
**(Office held or nature of Appointment)**



**TO BE FILLED BY THE PROPOSER**

**Nominee Information**

Address \_\_\_\_\_

Nationality \_\_\_\_\_

Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Employer \_\_\_\_\_

Position \_\_\_\_\_

Work Address \_\_\_\_\_

Nominee's Skills of interest to FHL

\_\_\_\_\_  
\_\_\_\_\_

Other active community involvement \_\_\_\_\_

\_\_\_\_\_

What involvement, if any, has the Nominee had with FHL? \_\_\_\_\_

\_\_\_\_\_

Why is the nominee being recommended? \_\_\_\_\_

\_\_\_\_\_

Recommended by \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_